



Dodge County Local Emergency Planning Committee

LEPC Meeting Minutes
Wednesday, April 15 2015
1:02 PM – 2:36 PM

Dodge County Law Enforcement Center - EOC

Members present:

Sarah Neu, Member At-Large (Alt)
Nick Buckner, Wal-Mart Dist 7039
Nikki Salas, Watertown Hospital
Joe Curry, alt- Horicon DPW
Tony Brugger, DOSO

John Haase, Dodge County Highway (Alt)
Jody Langfeldt, Public Health
PJ Schoebel, Medical Examiner
Amy Nehls, Emergency Management
Gary Berger, Horicon Schools

Excused:

Craig Biefield- EMS

Don Wellnitz- Hazmat

Others present:

Gabrielle Peterson

1. Call to Order

Chairperson, Jody Langfeldt, called the meeting to order at 1:02 PM.

2. Roll Call of Members

Round table introductions were done.

3. Review/approve minutes of January 21, 2015.

Motion by PJ Schoebel, second by John Haase to approve the minutes of the January 21, 2015 meeting as presented. **Motion Carried.**

4. Correspondence

Letter was presented to the group that was submitted to the state that addressed issues within the LEPC program, direction, and automated programs being rolled out over the past years. This letter was taken to WEMA and given to the individual counties. Amy explained the history of the letter and recommended each county send their own letterhead. Original Software was written for the reporting of chemicals by facilities it has been Wisconsin-ized and a planning portion was added. Copies have been forwarded to our office by 3 counties. Special thank you to all those of the LEPC that supported the letter and recommended Amy send this letter on behalf of the Dodge County LEPC.

5. Public Comments

None

6. Review/Update LEPC Membership/Appointment List to recommend to County Board Chairman

Amy reviewed the membership list with the attendees. The list of suggestions was submitted to the County Board Chairman on April 6, 2015. The appointments will be made the week of the county board meeting (April 21, 2015) and will become effective May 1, 2015. Many appointments needed to be made: Facility rep- Nick Bruckner from Wal Mart Distribution, DNR Paul Nell, UW-Extension- Elsie Gonzalez. Media- Craig Warmbold, Hospital Rep. - Nikki Salas. If you have recommendations for alternates that are not listed please let Amy know.

7. EPCRA Report

2054 POW Plan Updates (2015 POW started October 1, 2014).

The first half of the 2015 plan of work started on October 1, 2014. The following updates are scheduled to be completed:

Mayville Engineering Company – Beaver Dam Phoenix Coaters
Mayville Engineering Company – Phoenix Coaters West (Beaver Dam)
Mayville Engineering Company – Mayville
Metalcraft of Mayville
Mills Fleet Farm
Farm & Fleet of Watertown
Wal-Mart DC #7039
Grande Cheese Company – Brownsville
Grande Cheese Company – Rubicon
Seneca Foods Corporation
Hartford Well House #15
Hartford Well House #16
Horicon Well #5
Lomira Swimming Pool
Beaver Dam Supercenter #1012
National Rivet & Manufacturing Company
Kolpin Outdoors, Inc. (DECEMBER 2014)

Amy indicated with the workload the office is seeing she opted to list all of the plans to be completed in the second half. All the updates and the new plans completed by the end of this year's plan of work (September 30, 2015).

8. Reports/Announcement by Groups

A. County Board –
None – Absent

B. Senate – Sen. Scott Fitzgerald
None- Absent

C. Law Enforcement – Tony Brugger
Ebola has been the “Buzz Word” – Jail is screening for those who are booked into the jail, this is precautionary because of the large ICE population, it has been recommended by contract medical staff to discontinue Ebola type question screening. N95 fit testing was worked into CPR refresher.

D. Fire – Alan Mannel
None - Absent

E. First Responder/EMS – Kraig Biefeld - excused
Provided by Amy- SCHCC – Regional State health coalition – Background and mission statement was read. Objective is to bring partners together to share and coordinate in a collaborative matter with many of the stakeholders in public health matters. Middle of May will be the first meeting.

F. HAZMAT – Don Wellnitz- excused

Amy reported - Down a few members in the past year. Currently we have 24 members. Amy discussed exploring a new process of hiring on new members to include an interview process – Fall River Fire was exploring the option of joining our team as a decon group. After review of team policy we extended an invite to Fall River. We got word last week that they will not be joining our group as members but will be available for mutual aid. Review of Bi Laws/ SOP and SOGs will be done this fall. Amy asked for thoughts on additional participation by the LEPC in regard to new hires and revamp of the Bi-laws and SOGs (this will be discussed at the July Meeting. - Hazmat refresher will be May 2nd at BDFD for 8 hours. We also provided Washington County refresher info, we partnered with them and in the event members cannot make one, they hopefully can make another to meet the 8 hour yearly refresher requirement. We will discuss the increased participation and input by LEPC members at the July meeting.-- Technician training for Hazmat is now 80 hours this was increased from 40 hours in the past.

G. Medical Examiner – P.J. Schoebel

PJ reported on the work of the Mass Fatality Planning committee for the county. The DRAFT has been reviewed and we are working on final revisions. Tabletop with the railroad is set up in Watertown on May 28th 9-12:30 that will help to test this plan and a functional exercise will be Sept 24th. May 8th will be our next planning meeting for MF planning.

H. Health – Jody Langfeldt

Mass fatality planning follow up to PJs report – pre determining Morgue Facilities and Family Assistance centers as a part of the plan. Other planning being done is mass care planning, sheltering, feeding, and recovery topics. Introduced County Health Care Coalition to the LEPC, a joined effort by many county and local agencies to keep up to date and on the same page as to current public health concerns. - A flock of birds are being destroyed in Jefferson County as a result of bird flu.- Report of NO measles in the state as of yet. - Two people have been monitored for Ebola in the county to date. Supplemental funding is being provided, to county, by the state to cover costs associated with Ebola. PH will provide the Medical Examiner with a cooler compressor (with preparedness funds) to repair the second cooler in the medical examiner's office. N95 fit testing was provided to the EMS agencies in the county along with Donning and Doffing of PPE. Two Dog bites in the past months occurred that required PH interaction. Day Care Facility multi hazard planning is also being revived.

I. Hospital – Nicki Salas

Reported on training thaterself and other hospital staff attended in Anniston Alabama, Mass Causality Incident for Hospital Leadership - Watertown health care coalition created to bring all those together in Watertown. Hospital will be participating in a handful of drill preparedness drill including the Watertown Trail derailment drill. -Narcen and tourniquet training has been completed by the Fire and Police in Watertown. Hospital is also participating in the Regional Healthcare Coalition. Watertown has discontinued its ties the UW Health and is going to a contracted type company – they will become the state's first for-profit hospital.

J. Red Cross – Mary Roche

Not Present

K. Environment – Paul Nell

Not Present

L. Agriculture – Elsie Gonzales

Not Present

M. Transportation – John Haase

John said that the Highway Shop is starting to transition from winter to spring and construction projects will start next week. This year County Highway C off of County Highway A by Fox

Lake will be the major road construction project. Hwy E from BD to Horicon, 26 to Watertown construction continues also Hwy V construction will begin soon.

N. Community – Sarah Neu

Noting to report

O. Facility –Nick Bruckner, Wal Mart Distribution and Joe Curry Horicon Utilities-Alternate

Joe Curry Reported that Horicon Gas Chlorination will begin. Nick has updated the Wal Mart distribution plan to reflect changes

P. Broadcast/Print Media – Craig Warmbold

Not Present

Q. School – Gary Berger

Statewide tornado drills will be participated in tomorrow and the schools continue to plan and participate in multi hazard drills.

R. Emergency Management – Amy Nehls

Busy – School planning, Safety plan for the DC Admin building. Two training sessions were held for DC admin building employees. We will be moving onto Highway then to Henry Dodge. COOP planning is moving along well as is off site relocation. Monday we will give a presentation to WI Counties Association. Plan of Work workgroup participation with the state is ongoing. WICAMS ID card system described to the group as an ID card system that is being implemented as a statewide initiative. Horicon marsh planning continues with a boom deployment drill on May 18th. Simulcast will go live on DOLAW1 and DOSO3 in the next month.

9. Set Next Meeting Date

The next meeting is scheduled for Wednesday, July 15, 2015, at 1:00 p.m. The location of the meeting will be in the Dodge County EOC.

10. Adjournment

Motion made by John Haase, second by PJ Schobel to adjourn the meeting. **Motion Carried.**
The meeting adjourned at 2:36 p.m.

Respectfully Submitted,



Joseph M Meagher

Secretary/Coordinator of Information

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.